



Headteacher

Erasmus Darwin Academy, Pool Road, Burntwood, Staffordshire, WS7 3QW

Mr P. Walklate BSc(Hons), PGCE, MA, NPQH, NPQEL

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September 2026

Dear Families,

Meet the Tutor Evening, Thursday 8th October, 15:30pm to 17:15pm

As part of our commitment to supporting your child's transition into their new year group, we would like to invite you to attend a face-to-face meeting at the Academy. This meeting is particularly important as your child is new to EDA, and we believe a personal conversation will help establish a strong foundation for their journey with us.

The meeting will be a 10-minute appointment with your child's tutor, focused on their well-being and engagement. At this early stage, we will not be discussing academic progress; a separate event later in the academic year will be dedicated to reviewing academic achievement. Due to a planned meeting, there are some staff who are not available until 16:15pm.

Appointments will take place in tutor rooms and can be booked via Edulink, subject to availability. We have provided a simple step-by-step guide to assist you with the booking process. If you are unable to attend, your child's tutor will follow up with you after the event to ensure the conversation takes place.

For students in Years 11, we are also inviting families where an additional supportive conversation is considered beneficial as they begin their final year of study and prepare for upcoming examinations. These meetings will also be held with your child's tutor.

For Year 12 students who have joined us from other schools, we request that you to make an appointment to meet your child's new form tutor, where we can discuss their first month at the Academy.

We hope you will be able to attend this collaborative and supportive meeting with your child. Your engagement is highly valued and plays a vital role in ensuring a successful transition.

Yours Sincerely,

Mr J Grant

Assistant Headteacher

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